

# ANNUAL COUNCIL MEETING

Wednesday, 17th May, 2017  
at 11.00 am, Guildhall, Civic  
Centre  
and then the Council Chamber,  
Civic Centre following the  
Extraordinary Council Meeting  
at 2.00pm

## **This meeting is open to the public**

### **Members of the Council**

The Mayor – Chair

The Sheriff – Vice-chair

Leader of the Council

Members of the Council (See overleaf)

### **Contacts**

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<b>WARD</b>	<b>COUNCILLOR</b>	<b>WARD</b>	<b>COUNCILLOR</b>
<b>Bargate</b>	Bogle Noon Dr Paffey	<b>Millbrook</b>	Denness Furnell Taggart
<b>Bassett</b>	L Harris Hannides B Harris	<b>Peartree</b>	Houghton Keogh Lewzey
<b>Bevois</b>	Barnes-Andrews Burke Rayment	<b>Portswood</b>	Claisse O'Neill Savage
<b>Bitterne</b>	Jordan Letts Murphy	<b>Redbridge</b>	McEwing Pope Whitbread
<b>Bitterne Park</b>	Fuller Inglis White	<b>Shirley</b>	Chaloner Coombs Kaur
<b>Coxford</b>	Morrell D Thomas T Thomas	<b>Sholing</b>	J Baillie Hecks Wilkinson
<b>Freemantle</b>	Moulton Parnell Shields	<b>Swaythling</b>	Mintoff Painton Vassiliou
<b>Harefield</b>	P Baillie Fitzhenry Laurent	<b>Woolston</b>	Mrs Blatchford Hammond Payne

## **PUBLIC INFORMATION**

### **Role of the Council**

The Council comprises all 48 Councillors. The Council normally meets six times a year including the annual meeting, at which the Mayor and the Council Leader are elected and committees and sub-committees are appointed, and the budget meeting, at which the Council Tax is set for the following year.

The Council approves the policy framework, which is a series of plans and strategies recommended by the Executive, which set out the key policies and programmes for the main services provided by the Council. It receives a summary report of decisions made by the Executive, and reports on specific issues raised by the Overview and Scrutiny Management Committee. The Council also considers questions and motions submitted by Council Members on matters for which the Council has a responsibility or which affect the City.

## **PUBLIC INVOLVEMENT**

**Questions:-** People who live or work in the City may ask questions of the Mayor, Chairs of Committees and Members of the Executive. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.8)

**Petitions:-** At a meeting of the Council any Member or member of the public may present a petition which is submitted in accordance with the Council's scheme for handling petitions. Petitions containing more than 1,500 signatures (qualifying) will be debated at a Council meeting. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.1)

**Representations:-** At the discretion of the Mayor, members of the public may address the Council on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Deputations:-** A deputation of up to three people can apply to address the Council. A deputation may include the presentation of a petition. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.7)

## **MEETING INFORMATION**

**Use of Social Media:-** The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting.

### **Southampton City Council's Priorities:**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

**Access** – Access is available for disabled people. Please contact the Council Administrator who will help to make any necessary arrangements

**Smoking policy** – The Council operates a no-smoking policy in all civic buildings

**Fire Procedure** – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised by Council officers what action to take.

<b>Proposed dates of meetings (Municipal year 2016/17)</b>	
<b>2016</b>	<b>2017</b>
20 July	15 February (Budget)
21 September	15 March
16 November	17 May (AGM)

### **CONDUCT OF MEETING**

#### **FUNCTIONS OF THE COUNCIL**

The functions of the Council are set out in Article 4 of Part 2 of the Constitution

#### **RULES OF PROCEDURE**

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

#### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

#### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 16.

### **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

#### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship: Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.
- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
  - a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
  - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

### **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

Service Director; Legal and Governance  
Richard Ivory  
Civic Centre, Southampton, SO14 7LY

Tuesday, 9 May 2017

**TO: ALL MEMBERS OF THE SOUTHAMPTON CITY COUNCIL**

You are hereby summoned to attend the Annual Meeting of the COUNCIL to be held on WEDNESDAY, 17TH MAY, 2017 IN THE GUILDHALL, CIVIC CENTRE at which meeting the business set out in items 1 and 2 are proposed to be transacted, and in the COUNCIL CHAMBER CIVIC CENTRE in the afternoon FOLLOWING THE EXTRAORDINARY MEETING at 2:00pm when the business set out in items 3 onwards are proposed to be transacted:-

**1 TO ELECT A MAYOR FOR THE ENSUING YEAR**

**2 TO ELECT A SHERIFF FOR THE ENSUING YEAR**

**3 APOLOGIES**

To receive any apologies.

**4 MINUTES (Pages 1 - 18)**

To authorise the signing of the minutes of the Council Meeting held on 15<sup>th</sup> March 2017, attached.

**5 ANNOUNCEMENTS FROM THE MAYOR**

Matters especially brought forward by the Mayor.

**6 ELECTION OF THE LEADER**

To elect a Leader of the Council for the ensuing year. Following the election the Leader will announce membership of the Cabinet.

**7 ANNUAL REVIEW OF THE CONSTITUTION (Pages 19 - 26)**

Report of the Service Director: Legal & Governance detailing the annual review of the Council's Constitution, attached.

**8 APPOINTMENTS TO COMMITTEES, SUB COMMITTEES AND OTHER BODIES**

**A Appointment of Members**

The Leader to move that, subject to alterations as may from time to time be made by the Council, the necessary Committees, Sub-Committees and other bodies and external organisations be appointed by the Council with the number and allocation of seats to political groups as set out in a schedule to be tabled at the meeting.

B Appointment of Chair

To appoint the Chair to each of the Committees and Sub-Committees appointed by the Council.

**9 CALENDAR OF MEETINGS**

To approve the following dates for meetings of the Council in the 2017/18 Municipal Year:

19<sup>th</sup> July 2017  
20<sup>th</sup> September 2017  
15<sup>th</sup> November 2017  
21<sup>st</sup> February 2018 (Budget)  
21<sup>st</sup> March 2018  
16<sup>th</sup> May 2018

**10 DEPUTATIONS, PETITIONS AND PUBLIC QUESTIONS**

To receive any requests for Deputations, Presentation of Petitions or Public Questions.

**11 EXECUTIVE BUSINESS**

To receive a presentation from the Leader of the Council.

**12 MOTIONS**

**(a) Councillor Denness to move:**

Council recognises the dedication and commitment shown by our emergency services in protecting residents, tourists, businesses and our landmarks both locally and throughout the country as the terrorist threat continues.

However, Council is disappointed that at time of an increased terrorism threat and rising pressures on local domestic policing, police forces are continuing to see their budgets reduced.

Council notes that despite a number of invitations the last issued shortly after full Council in March the Hampshire Police and Crime Commissioner, elected in May 2016, has yet to formally meet council leaders and key stakeholders in Southampton to discuss amongst other things this police funding crisis.

Council calls on the next Home Secretary and Chancellor of the Exchequer to reverse the damaging cuts to local policing and ensure that local police forces get the level of funding required.

Council also calls on the Police and Crime Commissioner for Hampshire and the Isle of Wight to respond to the repeated requests to visit the city and listen to the concerns of elected members and others about the diminishing policing service being provided to our citizens and businesses.

**13 QUESTIONS FROM MEMBERS TO THE CHAIRS OF COMMITTEES OR THE MAYOR**

To consider any question of which notice has been given under Council Procedure Rule 11.2.

**14 OVERVIEW AND SCRUTINY: ANNUAL REPORT 2016/17 (Pages 27 - 42)**

Report of the Chair of the Overview and Scrutiny Management Committee detailing the Overview and Scrutiny Annual Report 2016/17 in accordance with the Council's Constitution.

**15 OVERVIEW AND SCRUTINY: SUMMARY OF CALL IN ACTIVITY**

To note that there has been no use of the call-in procedure since last reported to Council.

NOTE: There will be prayers by the Mayor's Chaplain John Attenborough in the Mayor's Reception Room at 1.45 pm for Members of the Council and Officers who wish to attend.



Richard Ivory  
Service Director, Legal and Governance



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## SOUTHAMPTON CITY COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD ON 15 MARCH 2017

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#### Present:

The Mayor, Councillor McEwing  
The Sheriff, Councillor L Harris  
Councillors P Baillie, J Baillie, Barnes-Andrews, Mrs Blatchford, Bogle, Burke, Chaloner, Claisse, Coombs, Denness, Fitzhenry, Fuller, Furnell, Hammond, Hannides, B Harris, Hecks (except minute 77), Houghton, Inglis, Jordan, Kaur, Keogh, Laurent, Letts, Lewzey, Mintoff, Morrell, Moulton (except minute 77 (c)), Murphy, Noon, O'Neill, Dr Paffey, Painton, Parnell (except minute 77 (b) and (c)), Payne, Rayment, Savage, Shields, Taggart, D Thomas, T Thomas, Vassiliou, Whitbread, White and Wilkinson

Apologies received from Councillor Pope.

#### 74. MINUTES

**RESOLVED** that the minutes of the Special Council meeting held on 16<sup>th</sup> November 2016 and the Council meetings held on 16<sup>th</sup> November and 15<sup>th</sup> February 2017 be approved and signed as a correct record subject to an amendment to the 15<sup>th</sup> February's meeting, minute 69(i) that it was Lucia Foster Welch 90<sup>th</sup> Anniversary not Birthday.

#### 75. ANNOUNCEMENTS FROM THE MAYOR AND LEADER

- (i) The Mayor announced this was the last meeting of the Municipal Year and thanked Members for their contributions made during the year.
- (ii) The Mayor announced there were a number of journalism students from Southampton Solent University in the public gallery observing the meeting.
- (iii) Members stood in a minute's silence following the recent death of Southampton Athletics coach Mike Smith who had nurtured the talents of Olympic, Commonwealth and European medal winners including Iwan Thomas MBE, Kriss Akabusi, Todd Bennett, Roger Black and Donna Hartley.
- (iv) The Mayor announced that Southampton City Council had received highly commended in both the Driving Growth Award for the Economic Development and Skills Team and the Rising Star Award for James Marshall, Service Lead, Customer Insight and Engagement at this year's Local Government Chronicle Awards ceremony.
- (v) The Mayor announced that following agreement from Group Leaders items 9-12 would be considered ahead of Executive Business and subsequent items.
- (vi) The Mayor announced that this was her last meeting of her mayoral year and as such thanked her charities for all their work.
- (vii) The Mayor announced that her Charity Ball would be taking place on 28<sup>th</sup> April 2017.
- (viii) The Mayor announced that as part of her charity fundraising she would be abseiling down the Spinnaker Tower on 30<sup>th</sup> April 2017.
- (ix) The Leader thanked the Mayor for her chairing of the Council meetings over the last Municipal/Mayoral Year.

76. EXECUTIVE BUSINESS REPORT

The report of the Leader of the Council was submitted setting out the details of the business undertaken by the Executive.

The Leader and the Cabinet made statements and responded to questions.

The following questions were submitted in accordance with Council Procedure Rule 11.1.

1. "To Let" Boards

Question from Councillor Claisse to Councillor Shields

The Cabinet Member recently introduced a number of measures to reduce the number of 'To Let' boards used by landlords to advertise their properties. These have been proved to be ineffective. What further action will the Cabinet member take to resolve this problem?

Answer

The law allows Letting Boards to be used legitimately. However there are occasions when they remain after the time when they should be removed. In such cases the enforcement of Letting Boards is undertaken using planning legislation. The HMO Licensing team are assisting with the enforcement of the planning law around letting boards with some success.

To check the status of each letting board requires the Council to contact the letting agency and confirm whether the property is being marketed, and the date that it has been let. Only then can formal action be taken against unauthorised boards. The Council is at liberty to write to all letting agents within the city to remind them of the regulations and that there may be spot checks done on properties that we have reason to believe may have unauthorised letting boards. The Planning Enforcement team does not currently have the resources to undertake a targeted campaign against letting boards. With current resources in the Licensing and Planning teams it is not possible to undertake high-profile, proactive campaigns to address the issue of Letting Boards in particular areas. However, if members are aware of specific properties where residents are aware that Letting Boards are breaching planning legislation then we can investigate these.

Furthermore the Licensing and Planning teams have looked at whether an article 7 direction could be pursued to enable further control over Letting Boards, as has been done by some other councils such as in Newcastle-upon-Tyne and Brighton & Hove. Again, to introduce this would require significant resources in place to scope, implement and enforce the direction

2. Disabled Adaptations Budget

Question from Councillor Laurent to Councillor Payne

I note that the Disabled Adaptations Budget is to be increased to meet the needs of ageing residents. Will it now be Council Policy to update and install disabled exit and access to the older blocks of flats and can a rolling programme be put in place?

Answer

The disabled adaptations budget is designed to enable adaptations to individual properties to meet the needs of the resident.

The council owns and manages a large number of low rise 'walk up' blocks which were not originally constructed with lifts. In order to provide full disabled access to these blocks, lifts would be required. Budget constraints mean that a rolling programme cannot currently be implemented but we are looking in detail at ways that we might be able to install lifts to some blocks as part of our ongoing improvement programme.

### 3. Bitterne Precinct Public Toilets

Question from Councillor Laurent to Councillor Hammond

There have been a number of complaints about the Bitterne Precinct toilet facilities. In view of the refurbishment of the Precinct will it be Council Policy to upgrade the toilets?

Answer

There are no plans to refurbish the toilets as part of the current public realm works being carried out at Bitterne Precinct.

As colleagues will be aware the Executive is committed to delivering a new public services hub in Bitterne. Funding has been secured from the One Public Estate programme supported by an allocation in the general fund capital programme approved in February to carry out a detailed business plan and options appraisal for the hub. As part of this options appraisal we will consider options for the future provision of toilet facilities in Bitterne.

In the meantime I have asked officers to look into bringing forward some repairs to improve the customer experience.

### 4. Car Parking

Question from Councillor Houghton to Councillor Rayment

On the basis of the decision to reduce the maximum free parking in a number of council district car parks to two hours parking, have you considered what impact this might have on nearby residential roads? In particular, workers who may

have previously made use of the five hour free car parks, may now avoid paying to park by using on street parking on residential roads.

Answer

Customers including workers who previously took advantage of the 5 hours free parking will have the option to park for 2 hours free or pay a fee for a longer stay. The purpose of the District Centre car parks is principally to provide parking for visitors to shops and other businesses in support of the local economy.

Employees who may opt to park in residential streets as a result of the reduction of the free parking period from 5 to 2 hours has not been specifically evaluated, but it is not anticipated that there will be a significant overspill onto nearby residential roads.

5. Springhill Catholic Primary School  
Question from Councillor Moulton to Councillor Paffey

Can the Cabinet Member provide an update on what additional capital support will be provided to Springhill Catholic Primary following the Deputation to full council in February and the subsequent meeting between the council and the school that followed?

Answer

A meeting has been arranged between the school and Council Leader, Councillor Chaloner and Councillor Paffey to discuss a way forward as agreed at the last full council. This meeting is scheduled for Monday 13th March. A verbal update will be provided at Full Council.

Cllr Paffey provided a verbal update at Full Council and advised that the City Council would be providing a space audit to ensure better use of existing areas, a modular build for the period that the school has an extra class and legal advice in relation to the legal covenant on the land which provided a practical solution within reasonable resources all of which the school were happy to accept.

6. Former Civil Service Ground  
Question from Councillor Moulton to Councillor Letts

Is it still the ambition of the Council to allow some public access to the former Civil Service Ground in Freemantle and when will this happen?

Answer

As Members will recall this land was originally acquired under a Compulsory Purchase Order for educational use.

A pilot project is currently underway with Testlands to work with schools to encourage greater use of the land.

I have, however, agreed with officers that we will work with the community to support them in establishing a community trust to manage the land in a way that will allow appropriate access by schools, community and sports groups and the general public in the event that the Testlands pilot does not deliver a robust model for the ongoing management.

Officers will be meeting with representatives of the community and further details and timescales will be provided after that.

In addition Cllr Letts provided a verbal update to Full Council following a request for a deputation that had been received and refused as the request was out of time however the Leader had met with the depute prior to the Council meeting and reported that discussion had taken place and the depute informed that a one year trial with the charitable sector for school sports had been agreed but should that not be successful then there would be a community asset transfer put in place in order for the site to be run as a community trust.

#### 7. Head Start Lottery Funding

Question from Councillor Moulton to Councillor Paffey

What lessons have been learnt from the failure of the administration to secure £10m of lottery money for the Head Start scheme?

Answer

The successful Headstart Stage 2 programme from 2014-16 focused on support for children and young people at risk of developing mental health problems. 2,399 children were involved from four participating schools, with 700 children benefiting from activities and 100 adults receiving emotional first-aid training.

6 of the 12 pilot areas, including Southampton, did not receive Stage 3 funding. Whilst the Big Lottery highlighted positives such as our robust needs assessment, good alignment with our integration agenda, locality-based approach, and peer mentor scheme, there are also lessons to be learnt which we are acting upon.

We have:

- established a clear strategy in our Children and Young People's Participation and Engagement Strategy (2016-2020), one of the core aims of which is to enhance co-production and strengthen our evidence-based approaches so they are strongly led and shaped by young people
- appointed a new project manager and strategic lead

- received funding from the Big Lottery for 12 days' expert consultancy to support the implementation of the Strategy
- continued to develop workforce training and group work for family and CYP interventions such as Emotional First Aid, the core framework of HeadStart Southampton.
- developed a CAMHS (Children & Adolescent Mental Health Service) transformation plan
- improved our school offer, to include a Healthy Schools Coordinator who will build on the Mental Health and Emotional Wellbeing audit
- accepted (subject to a BLF support grant) to participate in the national HeadStart Common Measurement Framework which would provide a qualitative comparator data set for our schools and commissioners.

8. Government Grant to support Homeless People in the City  
Question from Councillor Moulton to Councillor Payne

Can the Cabinet Member detail how £400k government grant to help homeless people in Southampton will be spent?

Answer

The project will tackle the complex, multiple factors that can drive drinkers and/or illicit drug users towards a life of entrenched rough sleeping. People who only intermittently engage with existing services or frequently fail to progress in their supported pathway, and whose behaviours result in on-going costs. The project will complement current provision and deliver over 24 months:

- Intensive therapeutic intervention to support 40 adults new to rough sleeping or at risk of becoming homeless due to continuing addiction issues;
- Dedicated assessment accommodation and access to private sector housing options;
- A new 24-hour on-call crisis response service;
- Personalised support plans and flexible personalisation budgets;
- Improved risk assessment tools and discharge protocols;
- Training for staff working with rough sleepers on new psychological approaches to tackling substance misuse.

The project will provide accommodation support, prevention, early intervention and resettlement. A team of 5 specialist support workers, seconded from homeless related services to Two Saints Day Centre, will scope all adults at risk of rough sleeping in the city and provide person-centred support within dedicated assessment accommodation provided by Two Saints. A personalised support plan with flexible personalisation budget will enable tailored solutions, including substance misuse treatment, mental health support, tenancy sustainment, budgeting, skills, and employment. The project will work with housing, hospital discharge and prison release to improve discharge protocols and manage

transition to accommodation with treatment. It will put in place a single system to capture data required to measure target outcomes across agencies.

9. Mayflower Park

Question from Councillor Moulton to Councillor Letts

Is it the Administration's policy ambition to still see a mixed use development on Mayflower Park?

Answer

It remains the administration's policy and a priority to see a mixed use development at Royal Pier Waterfront including improvements to Mayflower Park.

The council is working closely with fellow landowners, ABP and The Crown Estate and development partners RPW Limited to bring forward a viable scheme to achieve planning scheme. This is however a complex development and an important site on which we will not compromise on quality.

10. AWC

Question from Councillor Fitzhenry to Councillor Rayment

When will AWC start?

Answer

From 5 June 2017.

11. Recycling Rates

Question from Councillor Fitzhenry to Councillor Rayment

Can the Cabinet Member advise what is being done to increase our recycling rates as a City?

Answer

Changing general waste collections from weekly to every other week (AWC), will increase the city's recycling rate as it encourages residents to think a bit more about what to put in their bins on any given week. AWC will be implemented from June 2017 and will be supported by a comprehensive communications plan, information direct to resident's homes and a programme of roadshows across the city.

Recycling officers undertake a programme of work in schools to encourage recycling through pester power, with a popular recycling competition recently having been held. This also includes work with resident and community groups.

A programme of targeted work through door knocking is undertaken each week, along with following up 'red events' (wrong items in the recycling bin) reported by crews.

The website includes comprehensive information and regular stay connected bulletins are produced for residents and schools. A campaign is being undertaken using small JC Decaux sites in the city centre to highlight what goes in the recycling bin.

Meridian TV are currently filming with the cooperation of the Council to promote how the City could recycle better.

## 12. Access to services via the phone system

Question from Councillor Fitzhenry to Councillor Hammond

Residents and councillors are continuing to complain about access to services via the phone system. What is being done to resolve this/these issue (s)?

Answer

We appreciate that some of the changes to the existing telephone system has caused concern amongst some residents and councillors, resulting in 37 known complaints out of 650,000 calls.

Since the full council motion, I've met with Customer Services weekly to discuss feedback and some of the changes include:

- Callers joining an advisor queue after hearing signposting messages once for housing repairs, bus passes, bulky waste and garden waste.
- The menu is automatically repeated if no option is selected
- Supplementary training is being provided to advisors
- A round table for team managers to hear customers and Cllrs feedback led by myself.
- Additional testing rigour, including my final sign off
- Enhanced 'contact us' web page so it is now easier to find online tasks and the telephone number
- A leaflet, distributed with the Council Tax mailing, contains a page to encourage online use.
- A new approach to the IVR system – which will be piloted.

We've received feedback that the ability to speak to an advisor appears hidden. To ensure accessible services for the digitally vulnerable, we're launching a pilot to the new agreed approach to telephony. This will be live by the 17th March.

Those that are digitally included are always encouraged to self-serve online, as it is the most convenient and quickest interaction with the Council for our residents.

## 13. Progress 8 Score

Question from Councillor J Baillie to Councillor Paffey

Southampton's Progress 8 score was below the national average last year and whilst there were some excellent results for a few schools such as St George's, several were below the floor standard. Is anything being done to support these schools?



Answer

There is a significant programme of monitoring, challenge, support and intervention reflecting our priority to raise standards at Key Stage 4. The overall city Progress 8 score masks the fact that, for many of our secondary schools, the results picture was in fact an improving one.

For those maintained schools where results were notably below average, including for Progress 8, there has been a concerted programme of regular monitoring visits by a phase expert, who as a former HMI, has rigorously assessed the schools' current performance and capacity. Three of these schools have been found to be making strong progress, with foundations firmly in place to see improvements in the coming years. Where one school has not been improving fast enough, the local authority is taking decisive and marked intervention action.

Through the Secondary Education Forum (SEF), secondary headteachers are coming together to pool expertise in terms of monitoring outcomes at city and school level, in taking action at senior and middle leadership levels, including with respect of results for the most vulnerable groups: disadvantaged pupils, pupils with special educational needs and looked after children.

The Council's school improvement team has also been involved in joining reviews of academy schools, so we are fully in touch with - and continue to monitor - which academies are performing strongly and where any further improvement is required.

SEF activity this year will include increased sharing of data across all our city schools so as to set and check predictions, (although this is notoriously difficult this year with the changes to national accountability systems).

#### 14. Road and Cycleways

Question from Councillor J Baillie to Councillor Rayment

The Council's new cycle plans for the next few years made little mention of funding for maintenance and improvements to existing roads and cycleways. There are now several areas where the surface on shared pathways has worn away so has become unclear for all road users. As a majority of cycling will be done on existing roads and cycleways, will the Council commit to improving the existing roads to the standard our cyclists deserve?

Answer

The draft Cycling Plan, which will be adopted as the Council's Cycle Strategy in the Spring 2017, identifies a well maintained cycle network as being essential to the overall vision for Southampton to become a true cycling city.

All aspects of the cycle network need to be well maintained aspiring to a high level of service ensuring the network is safe clean and easy to use with good high quality surfacing, lighting, road markings, traffic signals and parking. The draft Cycling Plan acknowledges there are maintenance challenges that need to be addressed and aims to work collaboratively with local cycling community groups so we can be made aware of defects and issues and work to remedy them.

The draft Cycling Plan outlines the proposed commitment to allocating 10% of the highways maintenance block funding towards cycle infrastructure maintenance to deliver the high level of service expected. The draft Plan proposes an indicative budget of £1.5m to be spent on maintenance of the cycle network over the next three years, which includes in 2017/18 a committed budget of £750,000. In previous years there was only minimal (£10k or less) of maintenance investment into the network by BBLP to keep the routes operating safely, as opposed to the recognised wider scale improvements now being planned for.

#### 15. Public Health Services

Question from Councillor P Baillie to Councillor Shields

Would you explain what financial or other criteria you used in deciding which of your cuts to some services in Public Health appearing in January were reversed by February?

Answer

The proposed changes to the services were subject to a consultation exercise which had input from members of the public as well as from partner agencies, such as the CCG and other community organisations and stakeholders. It also considered the views expressed in the Health Overview and Scrutiny Panels. These were used to come to a balanced judgement. The feedback from the consultation exercise and other sources was used, together with consideration of potential implications of the savings proposed to other areas of the system, to revise the programme to deliver the required reductions in public health spending.

#### 16. Cycling of Pavements

Question from Councillor O'Neill to Councillor Rayment

What action is the Council taking against cycling on pavements?

Answer

Cycling on pavements comes under the jurisdiction of the Police, who have the powers to enforce. We are continuing investment in the city's cycle network to ensure that these are safe alternatives to cycling on pavements. Some pavements are shared use, where there is sufficient width for both cyclists and pedestrians.

We have also recently published our draft Cycle Plan, which will be adopted as the Council's Cycle Strategy in the spring. This highlights the need to work collaboratively with other agencies such as the Police, to reduce conflict involving cyclists.

## 17. Southampton's Maritime Industry

Question from Councillor O'Neill to Councillor Letts

As the Echo put it, the decision of sailing's global governing body to move its headquarters from Southampton to London is yet another blow to the city's maritime heritage and it is an indictment of the council's lack of vision. In light of recent failures, what is being done to promote Southampton's maritime industry?

Answer

World Sailing had about 40 employees here. We offered them an opportunity and support to remain in Southampton which they chose to decline, which is disappointing.

Southampton remains at the centre of the UK's largest marine and maritime cluster and is acknowledged as such by central government, which commissioned a review of the sector. It is a key asset in our promotional work. The Council is undertaking significant work to support the marine and maritime opportunities in the City, including:

- Working with the South Coast Marine Cluster to promote Southampton's marine assets globally – particularly in North America – at no cost to the Council.
- Working with the Solent LEP and Department for International Trade in attracting foreign investment to the UK.
- Progressing two major proposals from businesses that require operational access to the waterfront.
- Continuing to work with Seawork, the Boat Show, and Ocean Business who attract hundreds of marine businesses to the city and have used these events with our partners to promote specific opportunities in the city.
- As a landowner and planning authority we have facilitated the development of the Southampton Marine and Maritime Institute and the Carnival UK headquarters.
- Working with Culture Southampton and wider partners in the development of the Mayflower 400 commemorations.
- Working with the Business Improvement District, Business South and wider partners to maximise the impact of the City of the cruise industry.
- Working with the University of Southampton to attract Lloyds Register Global Technology Centre
- Working with the developers of Centenary Quay and Chapel Riverside to protect these sites for marine businesses and to attract potential occupiers

- Working with the Port of Southampton, a major international asset with £1bn per year economic impact for the City, regarding its plans for growth.

#### 18. Noise and Disruption by Students

Question from Councillor O'Neill to Councillor Letts

As the University of Southampton is unable or unwilling to take action, will the Council intervene to support Portswood residents whose lives are being blighted on a nightly basis by noise and disruption caused by students?

Answer

In partnership with the Police the council already supports residents in the city, including those in Portswood who are disturbed by noise caused by students, particularly at night.

The Environmental Health Service (which includes an out of hours service) responds to residents who are encouraged to report noise complaints online. These complaints are routed direct to officers in the field (within operational hours) who aim to visit all active complaints within 2 hours and take appropriate enforcement action.

Additionally, the Community Safety Team work closely with the Neighbourhood Policing team to deal with noise from students in the streets. This includes signage placed in hotspots reminding people to keep the noise down and engaging with the universities to raise awareness of the impact of noise on neighbouring residents. The Police have a single point of contact (SPOC) for the University.

The Council's Community Safety team also hold a "Safer Students Forum" three times a year where noise features on the agenda.

This is attended by the universities, student unions, Police, Community Safety and Environmental Health.

#### 19. Funding from Central Grants

Question from Councillor Fuller to Councillor Letts

Can the Leader of the Council update the council as to how much funding the council has received from Central Government in grants (additional to the Revenue Support Grant) in the last 12 months, and how much the Council is in line to receive in the next 12 months?

Answer

	2016/17 £M	2017/18 £M
General Fund Revenue Grants	44.39	48.18
Schools Related Grants (DSG)	137.27	135.45
Capital Grants	14.00	9.43

The General Fund Revenue Grants line excludes RSG but does include the recently announced improved Better Care Funding for Adult Social Care of £4.98M, without which the revenue grants would have totalled £43.2M.

The main grants included in the £48.18M are:

- Public Health Grant of £17.4M;
- New Homes Bonus £5.78M;
- Business Rates Top Up £3.74M;
- PFI grants £5.86M; and
- Adult Social Care Grants £4.98M & £1.10M both of these are non-recurrent funding.

## 77. MOTIONS

### (a) Skateboarding in Guildhall Square

Councillor Moulton moved and Councillor Fitzhenry seconded:

Council believes that Guildhall Square was not designed to be a skateboard park and recognises that use by skateboarders over time has caused damaged to the benches and that some visitors to the square, particularly the elderly, can find the presence of skateboarders to be a concern.

Council agrees that Guildhall Square and Northern Above Bar were developed with the aim of appealing to a broad range of age groups and with the new art centre due to open shortly that now is the time encourage skateboarders to move to a more suitable location.

Council resolves to enter into a dialogue with skateboarders, to discuss with them what alternative facilities would encourage them to relocate and to work up plans to either produce a new facility in the city centre or to upgrade / amend the existing facility in Hoglands Park. Council resolves to fund any work via the use of developer contributions where possible.

Amendment moved by Councillor Paffey and Councillor Kaur seconded:

First paragraph, delete.

Second paragraph, first line, delete “agrees” and replace with: “celebrates the fact that the redevelopment of”. Delete “were developed with” and replace with “is achieving”. Third line, delete “that now is the time to encourage skateboarders to move to a more suitable location” and replace with “Council is keen to encourage all groups to use this public space considerately.

Third paragraph, first line, delete “enter into a” and replace with “continue the positive” delete “with skateboarders” and replace with “that has begun”. Delete “discuss” and replace with “produce”. Second line, delete “what alternative facilities would encourage them to relocate” and replace with “a Code of Conduct to continue to promote the Cultural Quarter as a place for everyone”. Third line, delete “work up plans to either produce a new facility in the city centre or to upgrade/amend the existing facility in Hoglands Park. Council resolves to fund any work via the use of developer contributions where possible” and replace with “carry on developing and improving facilities for skateboarders across the City”

Amended Motion to read:

Council celebrates the fact that the redevelopment of Guildhall Square and Northern Above Bar is achieving the aim of appealing to a broad range of age groups, and with the new arts centre due to open shortly, Council is keen to encourage all groups to use this public space considerably.

Council resolves to continue the positive dialogue that has begun with skateboarders, to produce with them a Code of Conduct, to continue to promote the Cultural Quarter as a place for everyone, and to carry on developing and improving facilities for skateboarders across the City.

With the consent of the Mayor Councillor Moulton proposed an altered amendment to the amendment and Councillor Fitzhenry seconded:

Altered amendment to read:

Council celebrates the fact that the redevelopment of Guildhall Square and Northern Above Bar is achieving the aim of appealing to a broad range of age groups, and with the new arts centre due to open shortly, Council is keen to encourage all groups to use this public space considerably.

Council resolves to discuss with the skateboarders and work up plans to build a new facility/relocate.

UPON BEING PUT TO THE VOTE THE ALTERED AMENDMENT IN THE NAME OF COUNCILLOR MOULTON WAS DECLARED LOST.

UPON BEING PUT TO THE VOTE THE AMENDMENT IN THE NAME OF COUNCILLOR PAFFEY WAS DECLARED CARRIED.

UPON BEING PUT TO THE VOTE THE AMENDED MOTION WAS DECLARED CARRIED.

RESOLVED that the amended motion be approved.

(b) Ultra-Low Emission Vehicles

Councillor Moulton moved and Councillor Fitzhenry seconded:

Council resolves to make Southampton the most attractive place in the UK for the use of Ultra Low Emission Vehicles. Council recognises the enormous contribution that electric or zero emission vehicles can provide to Southampton's air quality problem and therefore will look at best practice in other towns and cities, with a view to introducing both local incentives for electric car use and to significantly improving availability of charging points. Amongst other initiatives Council agrees to allow electric cars to use bus lanes, to have free city centre and district centre parking, to scrap residents' parking charges for electric vehicles and Itchen bridge tolls. Council also agrees to review planning policies to introduce requirements for rapid charge electric vehicle charging points for suitable new developments, such as petrol stations, supermarkets etc.

Amendment moved by Councillor Hammond and Councillor Blatchford seconded:

Seventh line, delete "Amongst other initiatives Council agrees to allow electric cars to use bus lanes, to have free city centre and district centre parking, to scrap residents' parking charges for electric vehicles and Itchen bridge tolls". Eleventh line, delete "such as petrol stations, supermarkets etc".

Amended Motion to read:

Council resolves to make Southampton the most attractive place in the UK for the use of Ultra Low Emission Vehicles. Council recognises the enormous contribution that electric or zero emission vehicles can provide to Southampton's air quality problem and therefore will look at best practice in other towns and cities, with a view to introducing both local incentives for electric car use and to significantly improving availability of charging points. Council fully supports the executives plan to review all discounts, incentives and policies to increase the take up of Electric Vehicles and Hybrids in the city. Furthermore, Council welcomes the current public consultation on providing a 90% parking discount on season tickets in the city centre. Council also agrees to review planning policies to introduce requirements for rapid charge electric vehicle charging points for suitable new developments.

With the consent of the Mayor Councillor Moulton proposed an altered amendment to the amendment and Councillor Fitzhenry seconded:

Altered amendment to read:

Council resolves to make Southampton the most attractive place in the UK for the use of Ultra Low Emission Vehicles. Council recognises the enormous contribution that electric or zero emission vehicles can provide to Southampton's air quality problem and therefore will look at best practice in other towns and cities, with a view to introducing both local incentives for electric car use and to significantly improving availability of charging points. Council fully supports the executives plan to review all discounts, incentives and policies to increase the take up of Electric Vehicles and Hybrids in the city. Furthermore, Council welcomes the current public consultation on providing a 90% parking discount on season tickets in the city centre. Council also agrees to review planning policies to introduce requirements for rapid charge electric vehicle charging points for suitable new developments. Council also agrees to consider and investigate electric cars to use bus lanes, to have free city centre and district centre parking, to scrap residents parking charges for electric vehicles and Itchen Bridge tolls and vehicle charging points such as petrol stations and supermarkets.

UPON BEING PUT TO THE VOTE THE ALTERED AMENDMENT IN THE NAME OF COUNCILLOR MOULTON WAS DECLARED LOST.

UPON BEING PUT TO THE VOTE THE AMENDMENT IN THE NAME OF COUNCILLOR HAMMOND WAS DECLARED CARRIED.

UPON BEING PUT TO THE VOTE THE AMENDED MOTION WAS DECLARED CARRIED.

RESOLVED that the amended motion be approved.

(c) Reduction of City Wide CO2 Emissions

Councillor Shields moved and Councillor Hammond seconded.

The City Council recognises that the world faces an environmental crisis resulting from man-made climate change for which we all have a responsibility.

The City Council wants to set ambitious targets for making Southampton 100% clean by 2040 in line with the commitments made by the UK government and several other national governments at the 2015 Paris World Leaders' Summit.

The City Council therefore commits to a shift to 100% clean energy by 2040, building on our existing targets in the Council's 2011 Low Carbon City Strategy to reduce City-wide CO2 emissions by 2020 and in line with our commitments as a signatory to the European Covenant of Mayors for Climate Change and Energy in 2012.

UPON BEING PUT TO THE VOTE THE MOTION WAS DECLARED CARRIED.

RESOLVED that the motion be approved.

78. PAY POLICY 2017-2018

The report of the Leader was submitted seeking approval of the Council's Pay Policy Statement for 2017-2018 in accordance with the requirement under Section 38 (1) of the Localism Act 2011.

RESOVLED

- (i) That the Pay Policy Statement for 2017-2018 be approved;
- (ii) That the implementation of the Living Wage Foundation increase as the minimum hourly rate for NJC evaluated posts from 1<sup>st</sup> April 2017 be noted; and
- (iii) That the cost of living award (year 2 of the national pay award agreed for 2016 and 2017) be noted.

79. APPOINTMENT OF RETURNING OFFICER AND ELECTORAL REGISTRATION OFFICER

The report of the Leader was submitted seeking confirmation of the Returning Officer and Electoral Registration Officer arrangements.

RESOLVED that the actions taken by the Chief Executive in December 2016 under delegated powers that Mark Heath be appointed in a personal capacity as the Returning Officer for local elections and the Electoral Registration Officer in the City and the Acting Returning Officer for UK Parliamentary Elections and European Elections from 1<sup>st</sup> January 2017 be noted.

80. SAFE CITY STRATEGY 2017-2020

The report of the Cabinet Member for Environment and Transport was submitted seeking approval of the Safe City Strategy 2017 2020.

Council noted that in relation to paragraph 3 of the report wording had been omitted from the text therefore the re-worded paragraph was noted as follows:

The Community Safety Strategic Assessment 2016 identified that Hampshire Constabulary recorded a 19% increase in recorded crime in 2015/16. However, the rise in reported crime is largely driven by crime data integrity improvements by Hampshire Constabulary following an HMIC audit in 2014. This is the first full year of the new recording practices and hence, this latest increase is not unexpected.

RESOLVED that the Safe City Strategy 2017-2020 be approved.



81. HEALTH AND WELLBEING STRATEGY 2017 - 2025

The report of the Cabinet Member for Health and Sustainable Living was submitted seeking approval of the Health and Wellbeing Strategy 2017-2025.

RESOLVED that the Health and Wellbeing Strategy 2017-2025 be approved.

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# Agenda Item 7

<b>DECISION-MAKER:</b>	<b>COUNCIL</b>
<b>SUBJECT:</b>	<b>ANNUAL REVIEW OF THE CONSTITUTION</b>
<b>DATE OF DECISION:</b>	<b>17<sup>TH</sup> MAY 2017</b>
<b>REPORT OF:</b>	<b>SERVICE DIRECTOR: LEGAL &amp; GOVERNANCE</b>

## CONTACT DETAILS

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## **STATEMENT OF CONFIDENTIALITY**

None.

## **BRIEF SUMMARY**

This report sets out the annual review of the Constitution. This was considered and initially discussed by Governance Committee on 24<sup>th</sup> April 2017 and its comments are included at paragraph 47. The recommendations to both the Governance Committee and Council are included below.

As ever the Constitution is a document that changes regularly and therefore further revisions may be proposed prior to or at Council.

## **RECOMMENDATIONS:**

	(i)	to agree the changes to the Constitution and associated arrangements as set out in this report;
	(ii)	to authorise the Service Director: Legal & Governance to finalise the arrangements as approved by Full Council and make any further consequential or minor changes arising from the decision of Council;
	(iii)	to approve the City Council's Constitution, as amended, including the Officer Scheme of Delegation, for the municipal year 2017/18

## **REASONS FOR REPORT RECOMMENDATIONS**

1.	It is appropriate as a core tenet of good governance for the Council to keep its Constitution under regular review and to amend it, both to reflect experience and changing circumstances.
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## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2.	The Council has previously resolved to review its Constitution annually. Therefore, it is appropriate that this report is considered by Members. There are a range of recommendations set out within the report, none of which are substantial changes save for the recommendations in respect of the Employment Appeals Panel. Members have a range of options about various changes not least of which is to amend or reject some or all of them.
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<b>DETAIL (Including consultation carried out)</b>	
<b><u>Contract Procedure Rules (Part 4)</u></b>	
3.	The amendments proposed to the current Contract Procedure Rules (CPRs) can be divided into three broad categories:
a.	Those arising from the introduction of the Public Contract Regulations 2015 (PCR 2015), Concession Contract Regulations 2016 and Transparency Code.
b.	Those arising from general updates to roles and delegations under the constitution.
c.	Those arising from the Council's evolving strategic and operational approach to procurement.
4.	The overarching objectives of these amendments are to:-
	<ul style="list-style-type: none"> <li>• Ensure that the Council fully complies with the legislation to mitigate the risk of legal challenge and</li> <li>• Ensure that good practices are embedded within the rules to achieve value for money and the supply of works, goods and services to effectively and efficiently contribute to the Council's objectives and priority outcomes.</li> </ul>
5.	The amendments do not include expansion of the scope of the CPRs to include details of business processes and governance arrangements which will be updated separately.
6.	Summarised below are the key changes proposed:-
<u>Amendments arising from the introduction of the Public Contract Regulations 2015 and Concession Contracts Regulations 2016 and Transparency Code</u>	
7.	Insertion of a paragraph which clarifies that concession agreements are governed by the Concession Contracts Regulations 2016 The current version of the CPRs do not make reference to concession agreements.
8.	Replacement of the UK (pounds) OJEU threshold values applicable between January 2016 and January 2018.
9.	Introduction of a reference to the "light touch regime" which applies to certain health, social and other services if the value of the contract being procured meets the OJEU threshold of £589,148. This permits certain deviations from the standard OJEU procurement procedures.
10.	Removal of the reference to paper based tender process as PCR 2015 requires that tender processes are run on a fully electronic basis from 18 October 2018. The Council has already adopted this approach.
11.	Clarification that the CPRs do not apply to internal service provision (including where the contracting authority awards a contract to an entity which it controls) or contracts which establish or implement co-operation between contracting authorities.
12.	Instruction that all tender documents must refer to (and any contract award must be made) on the basis of the "most economically advantageous tender" rather than the lowest tender.

13.	Clarification that contracts which are subject to the PCR 2015 must not be varied other than in accordance with the provisions of the PCR 2015 and that Officers must always seek advice from the Procurement Services Team before any variations or extensions to a contract are agreed with a supplier.
14.	Introduction of the revised reporting and notification requirements set out by the PCR 2015 including requirements to publish certain opportunities and award notices on Contracts Finder.
15.	Introduction of the requirement for the Council to obtain clarification or explanation from suppliers who submit tenders which appear abnormally low and the ability for the Council to reject a tender if the evidence supplied is not satisfactory to justify the low tender.
16.	Introduction of the requirement for the Procurement Services Team to manage and maintain a Contract Register containing data to assist the Council to meet its obligations in respect of the Department for Communities and Local Government Transparency Code. Currently the CPRs place an obligation on Service Leads to maintain a register of all current contracts and framework agreements where the contract value is less than £100,000.
17.	The proposed version of the CPRs do not anticipate the UK's position post leaving the EU. Whilst it is not anticipated that there will be any key changes to the UK's procurement approach in the short term, the CPRs will be revisited if and when any changes occur.
<u>Amendment arising from general update to roles and delegations under the Constitution</u>	
18.	Replacement of job titles to reflect current Council management structures and delegation of responsibilities as set out in the Officer Scheme of Delegation (i.e. a number of procurement related responsibilities of the CFO have moved to the Service Director; Digital and Business Operations).
19.	Amendment of terminology to reflect the move from Senior Manager to Service Director.
<u>Amendments arising from the Council's evolving approach to procurement</u>	
20.	Emphasis of the requirement for all public sector procurements (regardless of value) to adhere to public procurement requirements of equality of treatment, non-discrimination, transparency, mutual recognition and proportionality and that such adherence must be demonstrable if challenged. This is underpinned by the Social Value Act 2012 and the Council's Ethical Procurement Policy.
21.	Clarification that framework agreements will only be used when they demonstrate Best Value for a specific requirement.
22.	Instruction that the Procurement Services Team shall manage all procurement activity with the exception of requirement of less than £1,000 in value ("Low Value Transactions").
23.	Instruction that in respect of Low Value Transactions, officers must make the Procurement Services Team aware of their intention to procure prior to requesting the quote(s) to ensure that any existing contractual arrangements which may be appropriate and/or suppliers who have previously expressed an interest in the requirement being procured are identified and involved as appropriate.

24.	Instruction that the Procurement Services Team must be involved at the “defining the need” stage of the procurement process.
25.	Amendment of the Council’s thresholds which govern which procurement procedures must be used.
	<ul style="list-style-type: none"> <li>• £1,000 – £999,000 - The Procedure for Intermediate Value Transactions. The current CPRs classified £10,000 – £99,000 as Intermediate Value Transactions requiring at least three quotes.</li> <li>• Up to £999 - The Procedure for Low-value Transactions. The current CPRs classified all spend up to £10k as Low-value Transactions requiring at least one quote.</li> <li>• In accordance with good practice, three quotes must now be sought in respect of any procurement above £1,000 and the procedure will be managed by the Procurement Services Team. This is consistent with the current practice.</li> </ul>
26.	Confirmation that it is now possible to appoint a supplier if only one quote received. The current CPRs require the Council to seek additional quotes.
27.	Confirmation that approval of exemptions will be conditional to the relevant Service Director providing and agreeing a plan with the Service Director; Digital and Business Operations to mitigate the need for further exemptions relating to the contract.
<b><u>Employment and Appeals Panel – Amalgamation with Governance Committee, Terms of Reference and delegations (Part 3)</u></b>	
28.	After consultation with the recognised trade unions the proposal is that all matters relating to hearings and determination of any employee grievance or appeal under the Council’s disciplinary, grievance, dismissal and other employee relations procedure are delegated to Directors to determine. This accords with national HR good practice and will reduce timelines.
29.	Authority to dismiss is currently set out in the Scheme of Delegation and there is no proposal to amend that. However, it is proposed that all appeals against dismissal will be heard by a member of Senior Leadership Team with appropriate advice and support from Human Resources and Legal Services. This will include appeals against the following dismissals:
	<ul style="list-style-type: none"> <li>• disciplinary</li> <li>• ill-health</li> <li>• redundancy</li> <li>• capability</li> <li>• probationary</li> <li>• SOSR</li> </ul>
30.	School Transport and associated appeals will be heard by a three-person panel, comprising senior officers, chaired by the Service Director: Children’s and Families. Grievances will be heard in accordance with the current procedure and the final step will be heard by Service Lead, Service Director or SLT member as appropriate.

31.	In addition, revisions to the EAP's terms of reference are recommended as below:	
<u>Functions under the Fireman's Pension Scheme</u>		
32.	Proposed that this is deleted – it relates to the obligation of “every county and county borough shall, subject to the provisions of this Act, be the fire authority for the area of the Council”. This has been superseded by the creation of Hampshire Fire and Rescue Authority and is therefore obsolete.	
<u>Redundancy and severance payments and early release of pension benefits,</u>		
33.	Proposed this is delegated to the Chief Strategy Officer after consultation with Service Director; HR and Organisational Development, Service Director; Finance and Commercialisation and Service Director; Legal and Governance. This will include requests from schools who will be required to submit a business case to the CSO.	
<u>Residual Appeals, etc</u>		
34.	Within the terms of reference an appeal provision will remain to cover any other residual appeals not specifically detailed in any other policies.	
35.	A committee will still be needed to review HR policy and deal with residual appeals. In light of the reduction of business that will be considered by EAP, it is considered that it should form part of Governance Committee's terms of reference. Chief Officer Employment Panel will still remain in situ with its terms of reference unchanged.	
<b><u>Financial Procedure Rules</u></b>		
36.	The Financial Procedure Rules have been reviewed in light of the changing Chief Officer structure and also with the strengthening of financial management in mind.	
37.	As a consequence there are a number of major changes that are aimed at strengthening the financial management within the authority, these are detailed below:	
38.	a.	The ability for Service Directors to balance their financial position within their overall resources has been made more explicit (Financial Management - What is a virement?)
	b.	To make clear that no one has the authority to overspend (A.17), and where this is a possible sets out the procedure that must be followed;
	c.	The schools elements have also been updated to reflect the changing funding and the new deficit policy agreed with the Schools Forum;
	d.	In the financial planning section the emphasis has been placed on the 5 year Medium Term Financial Plan and as a result we have been able to remove the budget section and amalgamate it with the financial planning section;
	e.	Where possible the HRA has been aligned within the standard Financial Procedure Rules
39.	The other changes are not significant and relate mainly to bringing these rules in line with the current management structure, ensuing clarity and realigning under the various headings.	

<b><u>Officer Scheme of Delegation Revisions</u></b>	
<b><u>Capital Assets</u></b>	
40.	It is proposed to increase the limit for delegated authority in current paragraph 19.9 f. for the restructuring of ground leases involving an increase in rent where a premium is paid from £150,000 to £500,000 to make the limit consistent with the limit for delegated authority to sell land up to a value of £500,000 in current paragraph 19.2 b. and to exchange land up to a value of £500,000 in current paragraph 19.11. This will make the limits the same whether land is leased, sold or exchanged.
<b><u>Strategy &amp; Policy</u></b>	
41.	Delegation is sought to approve minor changes to Level 1 and Level 2 strategies and plans following consultation with the Leader and relevant Cabinet Member(s).
42.	Additionally, in relation to external financial bids to the Government, EU etc currently, after an external offer is received, officers have to report to Cabinet to formally approve receipt. This is seen as unnecessary and delegated authority is sought to approve bids for external funding following consultation with the relevant Cabinet Member as it is really a procedural matter.
43.	Authority is also sought to delegate minor amendments, ie those within policy and budget, to the Partnership Terms of Reference for Southampton Connect, the Safe City Partnership and the Employment, Skills and Learning Partnership, after consultation with the relevant Partnership Chair and lead Cabinet Member.
44.	A track-changed version of the complete Constitution proposed revisions can be found at:- <a href="http://www.southampton.gov.uk/modernGov/ieListDocuments.aspx?CId=514&amp;MId=3305&amp;Ver=4">http://www.southampton.gov.uk/modernGov/ieListDocuments.aspx?CId=514&amp;MId=3305&amp;Ver=4</a> Many delegations have been reallocated in accordance with operational requirements and numbering will be changed accordingly after the Council resolves, but the new and substantive changes are referred to above.
<b><u>Other minor amendments</u></b>	
<b><u>Joint Working with CCG</u></b>	
45.	It is proposed to bring forward additional proposals for joint working with the CCG which will require additional changes to both the Council and CCG governance arrangements in due course. A report will be brought to Cabinet and the Council in the summer setting out any proposals and further changes to the Constitution.
<b><u>Clean Air Zone</u></b>	
46.	Work is progressing to determine a Clean Air Zone (CAZ) for Southampton to combat air quality issues. As the CAZ is a new type of statutory charging scheme it is necessary to reflect the adoption of such a zone in due course as a matter for the Executive to determine under the Local Choice functions of the Constitution.
<b><u>Governance Committee recommendations</u></b>	
47.	As referred to above the Governance Committee considered the report on 24 <sup>th</sup> April 2017. The committee welcomed and endorsed the proposals but additionally requested that in light of the proposed delegations in relation to employment



	appeals that the Governance Committee receives an annual report on HR core data including the number of appeals, dismissals etc that would have previously had gone to EAP. The detail and scope of the report will be discussed with the committee chair. Additionally, the terms of reference for the Chief Officer Employment Panel will now remain unchanged.	
<b>RESOURCE IMPLICATIONS</b>		
<b><u>Capital/Revenue</u></b>		
48.	None.	
<b><u>Property/Other</u></b>		
49.	None.	
<b>LEGAL IMPLICATIONS</b>		
<b><u>Statutory power to undertake proposals in the report:</u></b>		
50.	The Executive Arrangements and Constitution are required under the Local Government Act 2000 (as amended) and the Localism Act 2011.	
<b><u>Other Legal Implications:</u></b>		
51.	None.	
<b>POLICY FRAMEWORK IMPLICATIONS</b>		
52.	None.	
<b>KEY DECISION?</b>	n/a	
<b>WARDS/COMMUNITIES AFFECTED:</b>	None	

**SUPPORTING DOCUMENTATION**

**Appendices**

1.	Revised Constitution (with track changes) – online only
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**Documents In Members' Rooms**

1.	None
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**Equality Impact Assessment**

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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**Privacy Impact Assessment**

Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.	No
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**Other Background Documents**

**Equality Impact Assessment and Other Background documents available for inspection at:**

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1. None	

<b>DECISION-MAKER:</b>	COUNCIL		
<b>SUBJECT:</b>	OVERVIEW AND SCRUTINY: ANNUAL REPORT 2016/17		
<b>DATE OF DECISION:</b>	17 MAY 2017		
<b>REPORT OF:</b>	CHAIR OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Mark Pirnie</b>	<b>Tel:</b> 023 8083 3886
	<b>E-mail:</b>	mark.pirnie@southampton.gov.uk	
<b>STATEMENT OF CONFIDENTIALITY</b>			
None			
<b>BRIEF SUMMARY</b>			
<p>The Overview and Scrutiny Management Committee (OSMC) is required to submit a report summarising scrutiny activity over the past twelve months to Full Council each year. The document, attached at Appendix 1, is therefore submitted for information in accordance with paragraph 2.2.7 of the Overview and Scrutiny Procedure Rules within the Council's current constitution.</p>			
<b>RECOMMENDATION:</b>			
	(i)	That the report be noted.	
<b>REASON FOR REPORT RECOMMENDATIONS</b>			
1.	The report is submitted for information in line with the requirements of the constitution		
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>			
2.	None, since the production of this report is a requirement set out in the Council's constitution.		
<b>DETAIL (Including consultation carried out)</b>			
3.	The Council's overview and scrutiny procedure rules require an annual report to be made to Council on the overview and scrutiny function. Attached at Appendix 1 is the Overview and Scrutiny Annual Report covering the 2016/17 municipal year. It aims to provide a succinct summary of the main scrutiny activities and inquiries undertaken during the course of the year.		
4.	The Chairs of the OSMC, Health Overview and Scrutiny Panel (HOSP), Children and Families Scrutiny Panel and the Scrutiny Inquiry Panel have been consulted on the contents of the report.		
5.	During 2016/17 the OSMC prioritised scrutiny of the Council's transformation programmes and, amongst a number of significant agenda items, discussed the rise in commercial burglaries with the Chair of the Safe City Partnership.		
6.	The HOSP, alongside numerous challenging agenda items in 2016/17, scrutinised the Hampshire and Isle of Wight Sustainability and Transformation Plan and the new Primary Care Strategy for Southampton.		
7.	The Children and Families Scrutiny Panel focussed on scrutinising		

	safeguarding performance information, outcomes for looked after children and care leavers, and Post 16 education and training in Southampton.	
8.	The Scrutiny Inquiry Panel completed an inquiry into combating loneliness in Southampton. Cabinet are scheduled to respond to the recommendations generated by the inquiry at their June 2017 meeting.	
<b>RESOURCE IMPLICATIONS</b>		
<b><u>Capital/Revenue</u></b>		
9.	None.	
<b><u>Property/Other</u></b>		
10.	None.	
<b>LEGAL IMPLICATIONS</b>		
<b><u>Statutory power to undertake proposals in the report:</u></b>		
11.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9F of the Local Government Act 2000.	
<b><u>Other Legal Implications:</u></b>		
12.	None	
<b>POLICY FRAMEWORK IMPLICATIONS</b>		
13.	None.	
<b>KEY DECISION?</b>		No
<b>WARDS/COMMUNITIES AFFECTED:</b>		None directly as a result of this report
<b><u>SUPPORTING DOCUMENTATION</u></b>		
<b>Appendices</b>		
1.	Overview and Scrutiny Annual Report 2016/17	
<b>Documents In Members' Rooms</b>		
1.	None	
<b>Equality Impact Assessment</b>		
Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.		No
<b>Other Background Documents Equality Impact Assessment and Other Background documents available for inspection at:</b>		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

SOUTHAMPTON CITY COUNCIL

# OVERVIEW & SCRUTINY

# ANNUAL REPORT 2016/17



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# Chair's Introduction

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## **Councillor Fitzhenry Chair of the Overview & Scrutiny Management Committee – (OSMC) 2016/17**

In March 2017 the OSMC was pleased to forward the Scrutiny Inquiry Panel's final report on Combating Loneliness in Southampton to Cabinet. The report illuminated the impact of loneliness in Southampton, recognising the devastating and costly effect loneliness has on numerous residents, communities and the city as a whole.

The final report contains a number of recommendations that, if implemented effectively, will make a significant difference across the city. I look forward to reviewing the Cabinet response to the inquiry recommendations in June and supporting developments that can help accelerate progress towards combating loneliness in Southampton.

The Health Overview and Scrutiny Panel (HOSP) has once again been particularly active. In addition to the regular oversight of issues such as Emergency Department flow at University Hospital Southampton and delayed transfers of care, where performance continues to cause concern, the Panel, in 2016/17, discussed the Health and Wellbeing Strategy and, at the December meeting, the emerging Hampshire and Isle of Wight Sustainability and Transformation Plan (STP). The HOSP will be scrutinising the implementation of this key plan moving forward as health and care organisations across the area endeavour to work together to address the financial and operational challenges the system faces.

Understandably children's safeguarding remained a priority for the Children and Families Scrutiny Panel in 2016/17. The Panel continued to use monthly performance data to understand the key issues and to help identify areas where in depth scrutiny was required. Promising signs of progress have been identified with regards to safeguarding outcomes for children and young people in Southampton and the Panel will maintain oversight of performance to help ensure that improvements made are developed and sustained in 2017/18.

As anticipated transformation featured on a number of OSMC agendas in 2016/17. The Committee questioned the implementation of the digital by default approach adopted by the authority, reflecting concerns from residents that they were unable to contact the Council by telephone. The Committee will continue to focus on key issues in the coming year enabling members, residents and stakeholders to engage in more focussed and detailed discussions. The OSMC opted not to call-in any decisions in 2016/17 and there were no Councillor Calls for Action.

I am grateful to members of the various scrutiny panels for their hard work and contributions throughout the year. I am also grateful to all the local groups, national organisations and individuals who have attended, made presentations and provided evidence at scrutiny meetings, and to Council officers and Cabinet Members for their attendance.

As we are aware local government is changing and scrutiny is having to change with it. Scrutiny is a vital part of the democratic process and it needs continued support, buy-in and resource to make it work. Everyone benefits when it does.

# The Purpose and Functions of Overview & Scrutiny

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## Decision making context

The Full Council of 48 councillors approves the policy framework which sets out the key policies and programmes for the main services provided by the Council. In February each year Council meets to set the Council Tax for the following year.

The Executive make decisions relating to services provided by the Council, except for those matters which are reserved for decision by the full Council, planning and licensing matters which are dealt with by specialist regulatory panels. The Executive is made up of a Leader, elected by Council, and his or her appointed Cabinet Members.

The Scrutiny function helps to inform the decision making process and improve the way the Council works. They assess what impact the Executive's policies and plans will have on the City and its residents.

Scrutiny is a process for:

- Holding the Cabinet, chief officers and senior members of staff to account for the discharge of its functions by examining, challenging and, if necessary requesting changes to Executive Decisions made but not yet implemented.
- Scrutinising and reviewing policies and practices within a cross-service remit, assisting in the development of such policies and practices and scrutinising policy outcomes – e.g. the implementation of strategic priorities.
- Reviewing decisions and policies made by the Executive and considering whether they are right for the City.
- Assessing the Council's performance against its planned targets and monitoring critical success factors.
- Reviewing the work of other partnerships and public sector organisations in the City, particularly the Safe City Partnership and health providers and commissioners.
- Championing issues of local concern to residents and contribute to policy development and service improvement.

## Overview & Scrutiny Management Committee (OSMC)

The OSMC is a parent committee that manages the overview and scrutiny process and meets on a monthly basis. The membership of the OSMC is appointed for the municipal year at the Annual Council meeting in May.

There are a number of Scrutiny Panels that support the work of the Executive and the Council as a whole. The Scrutiny Inquiry Panel carries out a work programme of scrutiny inquiries approved by the OSMC. These arrangements allow citizens to have a greater say in Council matters by holding public inquiries into matters of local concern. These member led inquiries lead to reports and recommendations which advise the Executive and the Council as a whole on its policies, budget and service delivery.

In addition the Health Overview and Scrutiny Panel undertakes the statutory scrutiny of health and adult social care agencies in Southampton, and the Children and Families Scrutiny Panel scrutinises services for children and families in the city, including education.

The OSMC also monitors the decisions of the Executive and can 'Call-In' a decision which has been made by the Executive but not yet implemented. This enables them to consider whether the decision is appropriate.

## Councillor Call for Action

Enables all councillors to refer single ward issues, or 'Local Government matters', to the OSMC.

## Scrutiny Panels 2016/17

- Health Overview and Scrutiny Panel
- Children and Families Scrutiny Panel
- Scrutiny Inquiry Panel



# Overview and Scrutiny Management Committee

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**Councillor Fitzhenry**

**Chair of the Overview and Scrutiny Management Committee (OSMC) - 2016/17**

## **Committee Members (April 2017)**

Councillor Moulton (Vice-Chair)

Councillor Fuller

Councillor Furnell

Councillor Hannides

Councillor Morrell

Councillor Murphy

Councillor Savage

Councillor T Thomas

Councillor Whitbread

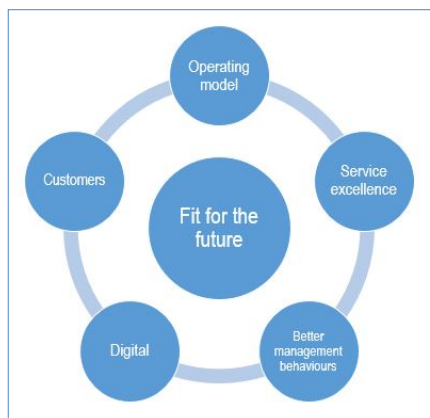
Mrs Catherine Hobbs, Church Representative

Revd Jeff Williams, Church Representative

## **Transformation**

With increasing demands on services and reducing finances it is appropriate that oversight of the Council's transformation programme, a programme that aims to do more with less and find savings, continues to be a priority of the OSMC.

Whilst the Committee has had oversight of the entire transformation programme and progress in meeting set milestones, it has sought to focus on specific elements of the programme at the quarterly updates. The OSMC, following concerns from residents, scrutinised changes designed to encourage channel shift in November 2016. The Committee welcomed the move towards enabling more transactions to be conducted digitally but sought reassurance that the Council is seeking to ensure an inclusive approach to communicating with the authority and that no residents are disadvantaged by the digital by default approach.



Subsequent meetings have seen the Committee focus on the emerging Local Authority Trading Company and the Children and Families Transformation programme.

It is inevitable, given its importance to the sustainability of the authority, that transformation will remain a priority of the OSMC in 2017/18.



## **Scrutiny of the Southampton Safe City Partnership**

Community safety was a regular agenda item in 2016/17. In August the Committee discussed the concerning increase in commercial burglaries in the city centre with Supt Heydari, Chair of the Safe City Partnership.

In December the Committee were informed that the trend for commercial burglaries was moving in a slightly positive direction as the OSMC reviewed Southampton's crime statistics included within the Community Safety Strategic Needs Assessment. The discussion with the Chair of the Safe City Partnership included the issue of street begging and enforcement of the Public Spaces Protection Order. Given the concerns raised it is likely that this issue will be the focus of a further scrutiny in 2017/18.

## **Voluntary and Community Sector support**

In October 2016 Cabinet agreed a new approach to investment in the voluntary sector with the aim of ensuring that services provided by the voluntary, community and faith sector (whether contracted or grant funded) contribute directly to the Council's priority outcomes. Over a 2 year period Cabinet will consider a number of recommendations in order to deliver redesigned services which could result in reshaping and re-tendering for services.

Clearly this represents a significant change of approach towards investment in the voluntary sector. The Committee has engaged with the Executive as the proposals have been developed and will continue to scrutinise the implementation of this contentious policy change throughout the process.

## **Business Improvement District (BID)**

The Committee had the opportunity to speak with representatives from Go! Southampton, the newly formed BID for Southampton City Centre in June and February. Members welcomed this development and await the development of their priorities and proposals in due course.



## **Holding the Executive to account**

Whilst the Committee has prioritised a number of issues for detailed scrutiny the OSMC has continued to undertake the key role of holding the Executive to account through scrutinising the Forward Plan of Executive Decisions. To inform the decision making process the Executive were, at the monthly meetings of the OSMC, scrutinised over a number of decisions and policy areas during 2016/17. These included the following:

- Estate Regeneration
- Council Strategy
- Children and Young People Strategy
- Housing Strategy

Fundamental to the effectiveness of the Committees work programme has been the regular oversight and challenge of the Administration's budget proposals and expenditure, and the scrutiny of performance against Council Strategy targets every quarter.

The OSMC has also actively maintained oversight of the Executive's implementation of recommendations from previous scrutiny inquiries. It is pleasing to see the progress made in making Southampton dementia friendly but air quality remains a key concern in Southampton and the Committee will continue to challenge and monitor progress in delivering agreed outcomes as we move towards the implementation of a Clean Air Zone by 2020.

## **Looking ahead**

Moving forward the OSMC must continue to discuss issues in public that resonate with local people and increasingly its work will need to look beyond the confines of the civic centre; make sure that the Committee focusses on value for money and is prepared to respond to new forms of public governance to ensure that appropriate mechanisms are in place to hold decision makers to account. The Committee dedicated a meeting to the Solent Mayoral Combined Authority proposals in October. Whilst this initiative has stalled scrutiny will need to continue to shine a public spotlight as and when councils in South Hampshire decide they need to do more together.

# Health Overview and Scrutiny Panel

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**Councillor Bogle**

**Chair of the Health Overview and Scrutiny Panel – 2016/17**

**Panel Members (April 2017)**

Councillor White (Vice-Chair)

Councillor P Baillie

Councillor Houghton

Councillor Mintoff

Councillor Noon

Councillor Savage

Given that the Panel's role is to scrutinise a health and adult social care system that is under considerable financial and operational pressure it was inevitable that 2016/17 would be a demanding year for the HOSP. The agendas for our seven meetings have been full and varied with a mix of strategic issues and performance concerns for the Panel to consider.

## **Sustainable Transformation Plan**

The delivery plan for the Hampshire and the Isle of Wight Sustainability and Transformation Plan (STP) was published in November 2016 and discussed at the December 2016 meeting of the HOSP. The STP represents the first time that local health (NHS) services have come together with local authorities across the whole of Hampshire and the Isle of Wight to address the challenges facing the health and social care system. If NHS organisations across Hampshire and Isle of Wight do nothing to change the rising demand for services and the way they are provided, by 2020/21 there will be a gap of £577 million between the money received and what is needed. This does not include the challenge faced by Local Authority social care services.

In conjunction with the publication of the STP, NHS Southampton City CCG has developed its operating plan that sets out the objectives, programmes of work and resource implications of translating the STP into local delivery. The STP will influence decisions and outcomes across the health and care system for the next 5 years, including a number of issues outlined below. The HOSP recognises how difficult it will be to deliver the ambitions set out in the plan and will continue to monitor and challenge the local delivery and impact of the wider STP proposals, and where appropriate will seek to work in partnership with neighbouring HOSPs to ensure that the needs of Southampton residents are taken into consideration when key decisions are made.

## **Primary Care Strategy**

Reflecting issues raised in the previous item, General Practice nationally and locally is facing significant challenges which, if not resolved, will significantly impact the whole health and social care system. In response to a number of key challenges, including financial and workforce constraints, NHS Southampton City CCG produced a Primary Care Strategy in 2016. Recognising the importance of this issue the HOSP dedicated an entire meeting to consideration of the draft strategy. The Panel outlined the importance of communicating the key messages to the public and will seek to scrutinise implementation of key proposals to ensure that the people of Southampton have access to high quality, consistent, sustainable Primary Care that meets their needs.

## **Health and Wellbeing Strategy**

The Panel were consulted on the draft Health and Wellbeing Strategy in 2017. The Panel welcomed the priorities set out in this vital strategy for reducing health inequalities and were encouraged by the emphasis on children's health. The Panel urged the Cabinet Member to prioritise issues such

as diet, dental health and obesity to improve outcomes for children in recognition that this will in time improve health outcomes across the city. A key role of the HOSP moving forward will be to hold the Health and Wellbeing Board to account for the delivery of the agreed outcomes.

## **Mental Health**

In December 2016, following the Mental Health Matters consultation, the HOSP scrutinised the NHS and City Council plans to redesign mental health services in the city. The Panel welcomed the extra investment into children's mental health and the greater focus on early help and wider access to therapeutic interventions.

After the well-publicised failings identified in 2015/2016, there was some positive news from Southern Health NHS Foundation Trust in 2016/17 as the CQC lifted its warning notice in November. The HOSP continues to engage with the Trust over its improvement plans, including the new Clinical Services Strategy, and were consulted on the difficult decision to temporarily close the Psychiatric Intensive Care Unit (PICU) at Antelope House in July due to unsafe staffing levels. The PICU reopened in full in March 2017 following the successful recruitment of qualified staff.

## **Regular agenda items**

Despite some positive developments emergency flow at University Hospital Southampton (UHS) and delayed transfers of care continues to cause concern. The Panel were informed that attendances at Emergency Departments had risen nationally in 2016 and that UHS had performed better than many comparator hospitals, and that the Integrated Discharge Unit was helping to improve safe and timely discharge rates from UHS. However, agreed targets continue to be missed in both areas and significant progress needs to be made to improve outcomes.

The delayed transfers of care performance figure was one of a set of updated indicators monitored by the Panel when holding the Executive to account for performance within Adult Social Care. The performance indicators, and the Local Safeguarding Adults Board Annual Report, reflect a system under pressure.

## **The year ahead**

Following a passionate discussion on the health and care budget proposals the Chair developed a response, on behalf of the Panel, for submission to the Council's budget consultation exercise. The response outlined serious concerns about a number of the proposals, particularly those in public health, where the Panel were genuinely concerned that, when considered collectively, the proposals would have a significant and negative impact on health outcomes in Southampton and will ultimately result in a displacement of costs to either other providers in Southampton or to the Council itself in terms of costs further down the line. A priority for the HOSP in 2017/18 will therefore be scrutinising the implementation and impact of the approved proposals.

Alongside this the Panel will have to maintain oversight of the STP, implementation of Solent NHS Trusts CQC action plan, as well as maintaining a focus on delayed transfer of care and emergency department flow. On a positive note the Panel will not have to review the proposals to reconfigure vascular services in South Hampshire next year. The new centralised service created at UHS became fully operational in April 2017 and all major arterial surgery has moved to Southampton. Initial plans were put forward in 2008 and the issue has been a regular agenda item since then.

Thank you to the support that officers from the Council, CCG and NHS providers in Southampton have given to the Panel this year. I would also like to thank residents and interest groups whose input at HOSP meetings helped to contribute to the open and transparent consideration of important issues impacting on Southampton.

# Children and Families Scrutiny Panel

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**Councillor Keogh**

**Chair of the Children and Families Scrutiny Panel – 2016/17**

**Panel Members (April 2017)**

Councillor Taggart (Vice-Chair)  
Councillor Burke  
Councillor Laurent

Councillor Murphy  
Councillor O'Neill  
Councillor Painton

**Appointed Members – Church Representatives**

Mrs Catherine Hobbs

Revd Jeff Williams

In expectation of a number of Ofsted inspections in 2016/17, at the first meeting in June 2016 the Panel were presented with an Ofsted 'readiness' report. This report helped to provide a structure to agendas throughout the year as the Panel, seeking to improve outcomes for children and young people in Southampton, scrutinised areas in need of improvement.

## **Focus on Performance**

The Panel continued to use monthly performance management data to strengthen scrutiny of safeguarding children in Southampton. This focus has helped members familiarise themselves with the service area, trends, pressures and the identification of key issues for future scrutiny. At each meeting the Panel has grown in confidence and have become increasingly effective at challenging variations in performance and explanations provided by officers.

A number of key measures have shown encouraging signs of improvement in 2016/17, including a reduction in the number of looked after children, reflecting the effectiveness of the transformation activity that is contributing to this progress. The Panel will continue to hold decision makers to account to ensure that improvements are sustainable.

## **Safeguarding**

Reflecting the information presented in the Ofsted 'readiness' report and through performance monitoring the Panel identified a number of areas to scrutinise in detail during the year as members continued to prioritise children's safeguarding. The Panel engaged key partners, including Hampshire Constabulary, NHS Southampton Clinical Commissioning Group and City Council officers in discussions challenging performance and progress on important issues for Southampton, including:

- Child Sexual Exploitation
- Elective Home Education
- Outcomes for Care Leavers
- Children and Families Transformation

These issues remain a key focus of the Panel as it seeks to develop the role of scrutiny within the city to ensure that the wider multi-agency arrangements for the provision of early help and services to children and their families from children's social care, are routinely considered by councillors.

## **School Standards and Educational Attainment**

To support the Panel's role in maintaining oversight of education standards in the city, in September the Panel were provided with an analysis of the 2015/16 exam results for Southampton. Once again

there were strong performances at Early Years Foundation Stage and Key Stage 1, above national performance at Key Stage 2, the gap with national and statistical neighbours is being closed at Key Stage 4 but A Level results ranked the city 148<sup>th</sup> out of 150 local authorities in average point score per entry and the outcomes for looked after children is still concerning. This encouraged the Panel to challenge areas of underperformance, and the work of the School Improvement Team at meetings of the Panel.

### **Educational Attainment for Looked After Children**

Only 2 out of Southampton's 26 (7.7%) looked after pupils continuously for at least 12 months achieved an A\*-C in English and Maths in 2016, the national average comparator was 17.5%.

The Panel examined the actions planned and interventions by the Virtual School to support looked after children to achieve their potential in Key Stage 4 examinations. The Panel welcomed the proposals and improvements made and the commitment of the Corporate Parenting Committee to maintain focus on this issue but challenged managers to develop the tracking of progress to enable more effective, timely and targeted support for looked after children.

### **Post 16 Performance**

Following a positive meeting in 2015/16 the Panel revisited the issue of post 16 education and training in Southampton. Senior representatives from each of the state-funded providers of post 16 education and training in Southampton were in attendance, alongside the Service Director for Children and Families and the Service Lead for Employment, Skills and Business Engagement.

The Panel welcomed the announcement that the Authority is conducting its own review, in partnership with post-16 providers and wider agencies, to augment the Solent Area Review, reflecting genuine concerns about the performance and sustainability of provision in the city.

The Panel will engage with the Post 16 review and will continue to scrutinise areas where educational attainment and progress rates for young people in the city are below the national average, and will encourage providers to collaborate and cooperate where possible to share good practice so that all young people achieve their potential.

### **Looking Ahead**

At the final meeting of the Panel in 2016/17 the agenda will include the findings from the recent SEND inspection and the Southampton Local Safeguarding Children Board (LSCB) Annual report. This will enable the Panel to discuss with the Independent Chair of the LSCB, and representatives from key safeguarding partners, issues identified by the Panel throughout the year and to engage in a wider debate about safeguarding in the city.

The agendas for 2017/18 have yet to be determined but it is inevitable that the Panel will seek to re-visit a number of the issues scrutinised this year to challenge progress. I also anticipate the financial challenges that schools in Southampton are now facing will also be a prominent agenda item in the year ahead.

I would like to thank the representatives from Hampshire Constabulary, NHS Southampton CCG, schools and colleges in Southampton and officers from Children and Families Services for attending meetings and providing the requested reports. Progress is being made and it is essential that this improvement trajectory is maintained.



# Scrutiny Inquiry Panel

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**Councillor Furnell**

**Chair of the Scrutiny Inquiry Panel – 2016/17**

**Panel Members (April 2017)**

Councillor Coombs (Vice-Chair)

Councillor Burke

Councillor Laurent

Councillor Murphy

Councillor Parnell

Councillor T Thomas

## **Combating Loneliness in Southampton**

Loneliness was described to the Panel by the Interim Director of the Campaign to End Loneliness as:

*“The unwelcome feeling of a gap between the social connections we want and the ones we have.”*

Loneliness is a deeply personal experience, its causes and consequences are unique to every individual. Research presented shows that loneliness, as well as being a deeply painful experience, is harmful to our health: lacking social connections is a comparable risk factor for early death as smoking 15 cigarettes a day, and is worse for us than well-known risk factors such as obesity and physical inactivity. Loneliness increases the likelihood of mortality by 26%, is linked to the development of depression and can be a tipping point for referral to adult social care and can be the cause of a significant number of attendances at GP Surgeries.

### **How many people are lonely in Southampton?**

The 2016 Southampton City Council City Survey asked residents (aged 16+) a question about the extent they felt lonely in their daily life. The findings largely reflected national data with 14.6% of all residents responding that they experienced high levels of loneliness, the figure was 15.9% for over 65's. Extrapolating this data, recognising that loneliness can be felt by all ages, indicates that there could be approximately 35,000 residents who are experiencing loneliness in Southampton.

Acknowledging the importance of this issue, and the potential to make a significant difference for residents and communities across Southampton, the OSMC, at its meeting on 11<sup>th</sup> August 2016, requested that the Scrutiny Inquiry Panel undertake an inquiry looking at combating loneliness in Southampton. The set objectives of the inquiry were:

- To review progress being made in Southampton to combat loneliness.
- To understand what is being done to reduce loneliness elsewhere.
- To identify what initiatives could work well in the City to help people make connections and improve their wellbeing.

### **Consultation**

The Scrutiny Inquiry Panel undertook the inquiry over 5 evidence gathering meetings and received information from a wide variety of organisations to meet the agreed objectives. This included health professionals, charitable and voluntary organisations, volunteers, commissioners, academics and lonely residents in receipt of support.

### **Findings**

The inquiry demonstrated to the Panel that loneliness is a significant issue in Southampton that has devastating and costly impacts for numerous residents, communities and the city as a whole.



Loneliness is amenable to a number of effective interventions and there are clear incentives to take action to address loneliness as combating loneliness can reduce the need for health and care services in the future.

The Panel were encouraged by progress made in Southampton to reduce and prevent loneliness, and the variety and diversity of activities and support currently being delivered, predominantly through the voluntary and community sector and the band of volunteers who work tirelessly to support vulnerable residents, to help make connections and bring communities together.

The area where the Panel felt most passionately about was the importance of strengthening neighbourhoods. Strong communities, looking out and supporting each other will inevitably reduce isolation and loneliness as well as providing numerous other benefits.

The Panel support the development of the Community Solutions Groups, the proposals to develop a community development service to support voluntary and community organisations, reduce duplication and improve co-ordination, and to increase grant funding available for neighbourhood groups to encourage community led initiatives. Community led solutions offer significant potential to combat loneliness.

However, Southampton can and must do more to combat loneliness and changes can be made that improve the timeliness of support offered to lonely people and help to prevent vulnerable people from becoming lonely, particularly acutely lonely, in the future.

To help combat loneliness a priority must be to reach out more effectively to those who are most isolated and lonely, using and developing the data available and understanding of what causes loneliness, and which transition points can make people vulnerable, to promote services and target appropriate support when it is required.

Additionally there is a clear requirement to improve the provision of community focussed information, advice and guidance provided to lonely people and the co-ordination of effort and activity to encourage digital inclusion in Southampton.

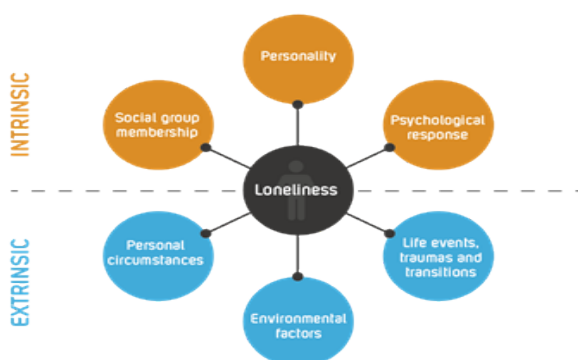
## Recommendations

The final report contains 18 recommendations in total which, if implemented, the Panel believe will help to combat loneliness in Southampton. The recommendations were grouped under the headings from the framework for loneliness developed by the Campaign to End Loneliness and Age UK.

The changes will not happen overnight but it is an opportunity to transform the lives of lonely people in Southampton, now and in the future.

## Cabinet

The inquiry report was presented to Cabinet in March 2017. A response to the recommendations from Cabinet is expected at the June 2017 meeting.





# Getting Involved

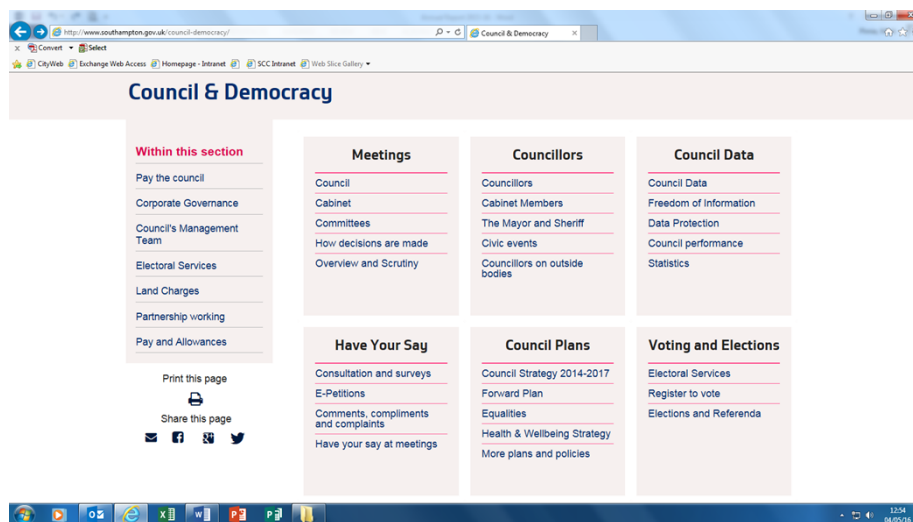
## *How can I get involved?*

There are a number of ways in which the public and interested organisations can get involved.

- **Attend a meeting of the Overview & Scrutiny Management Committee or a Scrutiny Panel.** All scrutiny meetings are held in public and anyone is welcome to attend to listen to proceedings. Meetings are currently usually held in the Civic Centre. Only on rare occasions, when certain types of confidential information is being discussed, are members of the public not allowed to attend.
- Raise issues with your Councillor and request Overview and Scrutiny to consider as part of **Councillor Call for Action.**
- Give your feedback to inquiry meetings as part of evidence gathering.

Details of forthcoming scrutiny meetings, agendas, reports and minutes can be obtained from the City Council's website at:

<http://www.southampton.gov.uk/council-democracy/meetings/scrutiny/default.aspx>



## **Providing written evidence**

Scrutiny inquiries can consider written evidence and members of the public, community groups, or other key stakeholders can write in to bring evidence to the attention of Inquiry Panel members. Inevitably, scrutiny inquiries have only a limited amount of time, so they may not be able to hear oral testimony from all interested people.

Written evidence provides an alternative way to receive evidence from key stakeholders, policy makers, service providers, service users and community groups. Written evidence may put forward a particular perspective of the issue being considered, or may highlight evidence to help the investigation. It can also put forward questions for witnesses which may be taken up by members of the Panel during the discussion.

**Address:** Democratic Services – Municipal, Floor 1, Civic Centre

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